

**DEFENSE LOGISTICS AGENCY
DEFENSE ENERGY SUPPORT CENTER
INFORMATION OPERATIONS, J6F
8725 JOHN J. KINGMAN RD
FORT BELVOIR, VA 22060-6222**

**IN REPLY
REFER TO: J6FM**

JUL 05 2005

MEMORANDUM FOR FUELS AUTOMATED SYSTEM USERS

**SUBJECT: Instructions for Life Cycle Management of Business Systems Modernization – Energy
(BSM-E) Equipment and Software**

The purpose of this memorandum is to provide instructions for life cycle management of BSM-E, formally Fuel Automation Systems (FAS), equipment and software that is installed at your site by the Defense Energy Support Center (DESC) government contractor, Varec, Inc.

Equipment that has been identified by the DESC Help Desk that is inoperative and uneconomical to repair, out-of-warranty, or unable to sustain the software required by BSM-E or the Local Area Network (LAN) can be excessed at the nearest Defense Reutilization and Marketing Office (DRMO). Disposition instructions can be obtained from the local DRMO for preparing the respective DD Form 1348-1A, Issue Release/Receipt Document or DD Form 1149, Requisition and Invoice/Shipping Document. All Software and data is to be removed from the workstations or servers before disposal. The best way to accomplish this mission is to remove all hard drives from the equipment prior to deploying to DRMO; in accordance with the DODI 8500.1. The replacement equipment you will receive at your site contain preloaded software, which is the property of Defense Logistics Agency (DLA)/DESC, therefore, it cannot be transferred to any other Central Processing Unit (CPU).

Please provide copies of the completed disposition documents to Varec, Inc., ATTN: GFE Department and Mr. Frank G. Russell, DESC – J6FMR. Questions may be addressed to Mr. Frank Russell or the DESC Help Desk.

GFE Department / DESC Help Desk

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BRUCE PATON

Director

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